FirstGiving Instructions

Setting up a free FirstGiving page is as easy as a few clicks of the button!
Below are step-by-step instructions.

1. Go to www.firstgiving.com/turningpointsnetwork.
2. Click on "Steppin' Up to End Violence 5K and Fun Run" on the right-hand side of the page under Events.
3. Click green "Fundraise" button on top of page.
4. Create FirstGiving account by entering in some basic personal information, or sign in if you already have an account, then click "Next" button. If you are new to FirstGiving, fill out the email address, name, billing address (don't worry, this is free) and password fields. The last box to fill out on the sign-up page may ask you to set your URL. This is the web address that will bring people to your page. You can customize the end of the address, so it is easy to remember.
5. If you wish to join an existing team, search their team name in the search box or create a new team. This will allow your fundraising total to be added into your team's total, and it will show you as a team member. Click "I don't want to join a team" if you wish to create your own personal page.
   ***If your team has not decided on a name yet, skip this step for now. Check with teammates and choose a name to avoid confusion.
6. Create a title for your page.
7. Select an image for your page or upload your own image.
8. In the "your story" box, write your own personal message to those visiting your page.
9. Enter in your target fundraising goal, whether this is $50 or $5,000.
10. You may choose to donate to your own page at the bottom of the screen, after which you will enter in your credit card information; otherwise, simply skip this step.
11. Click green "Next" button.
12. Click "Submit" – this activates your page.
13. Once page is created you can: manage your page; ask for donations via email; enter offline donations to go towards your fundraising total; join, create, or leave a team; and customize an automatic "thank you" email to send to donors.

For further assistance, please refer to the FirstGiving home page, www.firstgiving.com, and click "Online Help," or contact their support team http://info.firstgiving.com/contact-us